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The screenshot shows the Adobe Connect Meeting interface. The top menu bar includes 'Meeting', 'Layouts', 'Pods', and 'Audio'. A blue arrow labeled '1' points to the 'Meeting' menu. The 'Meeting' dropdown menu is open, showing options like 'Manage Meeting Information', 'Manage Access & Entry', 'Change My Role', 'Preferences...', 'Audio Setup Wizard...', 'Record Meeting...', 'Switch To Prepare Mode', 'Enable Presenter Only Area', 'Full Screen', 'End Meeting...', and 'Exit Adobe Connect'. A black arrow labeled '2' points to the 'Manage Meeting Information' option. The main area displays a 'Share My Screen' button with a graphic of a screen and documents. The right sidebar contains a 'Video' section with a 'Start My Webcam' button, an 'Attendees (1)' list, 'Active Speakers', 'Hosts (1)', 'Presenters (0)', and 'Participants (0)'. At the bottom is a 'Chat (Everyone)' section with a text input field and a send button. The bottom right corner has a 'Help' button and a status bar with a plus and minus icon.

Meeting Layouts Pods Audio

Share

Manage Meeting Information

Manage Access & Entry

Change My Role

Preferences...

Audio Setup Wizard...

Record Meeting...

Switch To Prepare Mode

Enable Presenter Only Area

Full Screen

End Meeting...

Exit Adobe Connect

Start My Webcam

Attendees (1)

Active Speakers

Hosts (1)

Presenters (0)

Participants (0)

Chat (Everyone)

Everyone

Help

Shared Meetings | User Meetings

Shared Meetings >

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Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

Meeting Information

Name: *

Summary:
(max length=4000 characters)

Start Time:

Duration: hours:minutes

Language: *

- Access:
- ☒ Only registered users may enter the room (guest access is blocked)
 - ☐ Only registered users and account members may enter the room
 - ☐ Only registered users and accepted guests may enter the room
 - ☐ Anyone who has the URL for the meeting can enter the room

HTML Client: ☐ Enable HTML client for participants

Meeting Information

Name: *

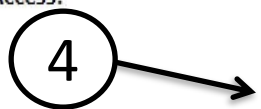
Summary:
(max length=4000 characters)

Start Time:

Duration: hours:minutes

Language: *

- Access:
- ☐ Only registered users may enter the room (guest access is blocked)
 - ☐ Only registered users and account members may enter the room
 - ☒ Only registered users and accepted guests may enter the room
 - ☐ Anyone who has the URL for the meeting can enter the room



HTML Client: ☐ Enable HTML client for participants

["Learn more about HTML client capabilities and limitations."](#)
(This setting is applicable only if Administrator has NOT enabled 'force launch session in Adobe Connect application' under Advanced Settings. When this setting is enabled, all user sessions for Adobe Connect will be launched in an HTML Client for participants.)

Audio Conference Settings

- ☐ Only registered users and account members may enter the room
- ☒ Only registered users and accepted guests may enter the room
- ☐ Anyone who has the URL for the meeting can enter the room

HTML Client:

- ☐ Enable HTML client for participants

["Learn more about HTML client capabilities and limitations."](#)

(This setting is applicable only if Administrator has NOT enabled 'force launch session in Adobe Connect application' under Advanced Settings. When this setting is enabled, all user sessions for Adobe Connect will be launched in an HTML Client for participants.)

Audio Conference Settings

- ☒ Do not include any audio conference with this meeting.
(Select this option to create a VOIP only meeting.)
- ☐ Include this audio conference with this meeting: [Manage Audio Profiles](#)
(Please note that audio conference setting changes would be effective for new meeting sessions only.)
- ☐ Include other audio conference with this meeting.

Conference Number(s):

Moderator Code:

Participant Code:

- ☒ Update information for any items linked to this item.

* - indicates required fields

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Guest Registered User

Name

Type here

By entering a Name & clicking "Enter Room", you agree that you have read and accept the [Terms of Use](#) & [Privacy Policy](#).

Enter Room

